

In an Emergency When you hear it. Do it.



Lockout



Lockdown



Evacuate



Shelter

Lockout! Secure the Perimeter.

Students

Return inside
Business as usual

Teachers

Bring students into the building
Increase situational awareness
Take roll
Business as usual

Parents

Check email, text, phone messages
Do not call the school
Go to district website for updates
No one will be allowed in or out
Don't pick up student until notified

Lockdown! Locks, Lights, Out of Sight.

Students

Move away from sight
Maintain silence

Teachers

Close your locked classroom doors
Turn out the lights
Move away from sight
Maintain silence
Wait for responder to open door
Take roll

Parents

Check email, text, phone messages
Do not call the school
Go to district website for updates
No one will be allowed in or out
Don't pick up student until notified

Evacuate! (Directions to Follow.)

Students

Leave your stuff behind
Form a line
Hand in hand as directed

Teachers

Lead evacuation to location
Take roll
Notify if missing, extra or injured students

Parents

Check email, text, phone messages
Do not call the school
Go to district website for updates
No one will be allowed in or out
Don't pick up student until notified

Shelter! (Directions to Follow.)

Students

Shelter types:
1. For tornado
2. For bomb
3. For hazmat
Shelter methods:
1. Drop, cover and hold
2. And seal the room
3. In silence

Teachers

Shelter type
Shelter method
Take roll

Parents

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